

Superior Court of Justice Family Court Branch

(Name of Court)

Court File Number

FC-15-2446

Form 4: Notice of Change in Representation

at 161 Elgin Street, Ottawa ON K2P 2K1
Court office address

Applicant(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Jonathan Kiska PH 613-723-0010
1244 Lampman Crescent
Ottawa, ON K2C 1P8 jk@johnkiska.com

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Wade Smith PH 613-237-3444
700-116 Lisgar St. FX 613-237-1413
Ottawa, ON K2P 9C2 wsmith@bellbaker.com

Respondent(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Deirdre Moore PH 613-791-1451
304-1380 Prince of Wales Dr.
Ottawa, ON K2C 3N5 deirdre@cceh.ca

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Tanya Davies PH 613-688-0462
900-275 Slater St. FX 613-236-3754
Ottawa, ON K1P 5H9 tdavies@davieslegalfirm.com

Children's Lawyer

Name & address of Children's Lawyer's agent for service (street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any)) and name of person represented.

n/a

FILED SUPERIOR COURT
OF JUSTICE AT OTTAWA

FEB 14 2017

DÉPOSÉ À LA COUR
SUPÉRIEURE DE JUSTICE À OTTAWA

(Name, address, telephone & fax numbers and e-mail address)

TO ALL PARTIES AND THEIR LAWYERS

FROM (name) Deirdre Moore

- ☐ I have chosen to be represented by a lawyer. See details in this box. →
- ☐ I have chosen a new lawyer. See details in this box. →
- ☒ I have decided to act in-person. Documents can be served on me at the address set out in this box. →
- ☐ I have the court's permission to be represented by a person who is not a lawyer. See details in this box. →
- ☐ I have the court's permission to appear in person at a child protection trial. Documents can be served on me at the address set out in this box. →

Deirdre Moore
304-1380 Prince of Wales
Drive
Ottawa, ON
K2C 3N5
613-791-1451
deirdre@cceh.ca

February 12, 2017
Date of signature

Deirdre Moore
Signature

NOTES:

1. *You must serve this notice on the lawyers for all of the other parties. If another party does not have a lawyer, you must serve it on the party. If you have been represented by a lawyer or other person who, because of this notice, is no longer going to represent you, you must also serve this notice on that lawyer or the other person who used to represent you.*
2. *You can serve by any method set out in rule 6 of the Family Law Rules, including mail, courier and fax.*
3. *When you have served this notice, you must file it with the clerk of the court together with proof of service (Form 6B). If you appeared without a lawyer and now you have chosen to be represented by a lawyer, you must attach that lawyer's consent to this notice.*
4. *If a child protection case has been scheduled for trial, you must receive the court's permission to remove your lawyer and represent yourself.*

Superior Court of Justice, Family Court

(Name of court)

at 161 Elgin Street, Ottawa ON K2P 2K1

Court office address

Court File Number

Form 6B: Affidavit of Service
sworn/affirmed

Applicant(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Jonathan Kiska 613-723-0010
1244 Lampman Crescent
Ottawa, ON K2C 1P8 jk@johnkiska.com

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Wade Smith PH 613-237-3444
700-116 Lisgar St. FX 613-237-1413
Ottawa, ON K2P 0C2 wsmith@bellbaker.com

Respondent(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Deirdre Moore PH 613-791-1451
304-1380 Prince of Wales Dr.
Ottawa, ON K2C 3N5 deirdre@cceh.ca

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Tanya Davies PH 613-688-0462
900-275 Slater St. FX 613-236-3754
Ottawa, ON K1P 5H9 tdavies@davieslegalfirm.com

My name is (full legal name) Deirdre Ann Moore

I live in (municipality & province) Ottawa, Ontario

and I swear/affirm that the following is true:

1. On (date) February 13, 2017, at (time) 12:43 p.m., I served (name of person to be served) Tanya Davies with the following document(s) in this case:

Name of document

Author (if applicable)

Date when document signed, issued, sworn, etc.

List the documents served

Form 4: Notice of Change in Representation

Deirdre Moore

February 12, 2017

NOTE: You can leave out any part of this form that is not applicable.

2. I served the documents mentioned in paragraph 1 by:

- ☐ special service. (Go to paragraph 3 below if you used special service.)
☐ mail. (Go to paragraph 4 if you used mailed service.)
☐ same day courier. (Go to paragraph 5 if you used courier.)
☐ next day courier. (Go to paragraph 5 if you used courier.)
☐ deposit at a document exchange. (Go to paragraph 6 if you used a document exchange.)
☐ an electronic document exchange. (Go to paragraph 7 if you used an electronic document exchange.)
☐ fax. (Go to paragraph 8 if you used fax.)
☒ email. (Go to paragraph 9 if you used email.)
☐ substituted service or advertisement. (Go to paragraph 10 if you used substituted service or advertisement.)

Check one box only and go to indicated paragraph.



3. I carried out special service of the document(s) on the person named in paragraph 1 at (place or address)

by: ☐ leaving a copy with the person.

☐ leaving a copy with (name) _____

Check one
box only.
Strike out
paragraphs 4
to 10 and go
to paragraph
11.

☐ who is a lawyer who accepted service in writing on a copy of the document.

☐ who is the person's lawyer of record.

☐ who is the (office or position) _____

of the corporation named in paragraph 1.

☐ mailing a copy to the person together with a prepaid return postcard in Form 6 in an envelope bearing the sender's return address. This postcard, in which receipt of the document(s) is acknowledged, was returned and is attached to this affidavit.

☐ leaving a copy in a sealed envelope addressed to the person at the person's place of residence with (name) _____

who provided me with identification to show that he/she was an adult person residing at the same address and by mailing another copy of the same document(s) on the same or following day to the person named in paragraph 1 at that place of residence.

☐ other (Specify. See rule 6 for details.) _____

4. I mailed the document(s) to be served by addressing the covering envelope to the person named in paragraph 1 at: (Set out address.) _____

which is the address ☐ of the person's place of business.

Check appropriate
paragraph and strike
out paragraphs 3, 5, 6,
7, 8, 9 and 10.

☐ of a lawyer who accepted service on the person's behalf.

☐ of the person's lawyer of record.

☐ of the person's home.

☐ on the document most recently filed in court by the person.

☐ other (Specify.) _____

5. The document(s) to be served was/were placed in an envelope that was picked up at _____ a.m./p.m. on (date) _____ by (name of courier service) _____

a private courier service, a copy of whose receipt is attached to this affidavit. The envelope was addressed to the person named in paragraph 1 at: (Set out address.) _____

which is the address ☐ of the person's place of business.

Check appropriate
paragraph and strike
out paragraphs 3, 4, 6,
7, 8, 9 and 10.

☐ of a lawyer who accepted service on the person's behalf.

☐ of the person's lawyer of record.

☐ of the person's home.

☐ on the document most recently filed in court by the person.

☐ other (Specify.) _____

6. The document(s) was/were deposited at a document exchange. The exchange's date stamp on the attached copy shows the date of deposit. *(Strike out paragraphs 3, 4, 5, 7, 8, 9, 10 and 13.)*
7. The documents were served through an electronic document exchange. The record of service from the exchange is attached to this affidavit. *(Strike out paragraphs 3, 4, 5, 6, 8, 9, 10 and 13.)*
8. The document(s) to be served was/were faxed. The fax confirmation is attached to this affidavit. *(Strike out paragraphs 3, 4, 5, 6, 7, 9, 10 and 13.)*
9. The documents were served by email. Attached to this Affidavit is a copy of the email that the document was attached to. *(Strike out paragraphs 3, 4, 5, 6, 7, 8, 10 and 13.)*
10. An order of this court made on (date) _____ allowed
- ☐ substituted service.
- ☐ service by advertisement. *(Attach advertisement.)*

The order was carried out as follows: *(Give details. Then go to paragraph 13 if you had to travel to serve substitutionally or by advertisement.)*

11. My relationship to, or affiliation with, any party in this case is as follows:

I am the respondent.

12. I am at least 18 years of age.

13. To serve the document(s), I had to travel _____ kilometres. My fee for service of the document(s) is \$ _____ including travel.

Sworn/Affirmed before me at Ottawa _____
municipality

in Ontario _____
province, state, or country

on February 14, 2017 _____
date

[Signature]
Commissioner for taking affidavits
(Type or print name below if
signature is illegible.)

[Signature]
Signature

(This form is to be signed in front of a
lawyer, justice of the peace, notary
public or commissioner for taking
affidavits.)

Deirdre Moore

From: Deirdre Moore <Deirdre@cceh.ca>
Sent: Monday, February 13, 2017 12:43 PM
To: tdavies@davieslegalfirm.com; wsmith@bellbaker.com
Cc: deirdre@cceh.ca
Subject: Notice of Change in Representation
Attachments: IMG_0871.JPG; Untitled attachment 00040.txt

Please see attached photo of Form 4.

Thank you