

Superior Court of Justice Family Court Branch

(Name of court)

at 161 Elgin Street, Ottawa, Ontario K2P 2K1

Court office address

Form 14B: Motion  
Form

Names of parties: Deirdre Moore  
Jonathan Kiska

Applicant: Jonathan Kiska

Respondent: Deirdre Moore

Hearing date: April 27, 2017 Name of case  
management judge:

This form is filed by:

☐ applicant ☒ respondent ☐ (Other; specify.)

This motion is made:

☐ with the consent of all persons affected ☒ with notice to all persons affected – unopposed  
☐ with notice to all persons affected – opposition expected ☐ without notice

**NOTE TO PERSON MAKING THIS MOTION:** If this is a motion to change past and future support payments under an order that has been assigned to a government agency, you must also serve this motion form on that agency. If you do not, the agency can ask the court to set aside any order that you may get in this motion and can ask for court costs against you.

**Order that you want the court to make:** (If you need more space, add an extra sheet but do not make any changes to this form.)

An order that the Applicant provide an affidavit listing every document that is relevant to any issue in the case and is in the party's control or available to the party on request.



**Laws and rules on which you are relying:** (Give name of statute and section numbers; name of regulation and section numbers; and rule numbers.)

ONTARIO REGULATION 114/99 - FAMILY LAW RULES  
RULE 19: DOCUMENT DISCLOSURE  
AFFIDAVIT LISTING DOCUMENTS

19. (1) Subject to subrule (1.1), every party shall, within 10 days after another party's request, give the other party an affidavit listing every document that is,  
(a) relevant to any issue in the case; and  
(b) in the party's control, or available to the party on request. O. Reg. 114/99, r. 19 (1); O. Reg. 383/11, s. 5 (1).

**I want the court to deal with this motion:**

- ☐ by relying only on written material. ☒ in a hearing at which affected persons may attend personally.
- ☐ by conference telephone call. (An appointment for such a call must be arranged in advance; see rule 14 of the Family Law Rules.)

**At this motion, I am relying on the following material:**

- ☒ Tabs/pages Motion Form 14B & Affidavit Form 14A regarding Document Disclosure (with exhibits) and Continuing Record of the continuing record
- ☐ Pages \_\_\_\_\_ of the transcript of the evidence of (name of person) \_\_\_\_\_, dated \_\_\_\_\_

(Relevant parts of the transcript must be highlighted.)

**This party's lawyer** (Give lawyer's name, firm, telephone & fax number and e-mail address [if any]. If no lawyer, give party's name, and address for service, telephone & fax number and e-mail address [if any].)

Deirdre Moore  
7 Vanson Avenue, Ottawa, Ontario K2E 6A9  
mobile: 613-791-1451 deirdre@cceh.ca

**Other party's lawyer** (Give lawyer's name, firm, telephone & fax number and e-mail address [if any]. If no lawyer, give party's name, and address for service, telephone & fax number and e-mail address [if any].)

Wade Smith  
700-116 Lisgar Street, Ottawa, Ontario K2P 0C2  
phone: 613-237-3444 wsmith@bellbaker.com

Deirdre Moore  
Signature

April 20, 2017  
Date of signature

Superior Court of Justice, Family Court

(Name of court)

161 Elgin Street, Ottawa ON K2P 2K1

Court office address

Court File Number

FC-15-2446-0

Form 6B: Affidavit of Service  
sworn/affirmed

Applicant(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Jonathan Kiska  
1244 Lampman Crescent Ottawa ON  
K2C 1P6 613 723-0010

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Wade Smith  
700-116 Lisgar Street, Ottawa K2P 4C2  
phone 613-237-3444

Respondent(s)

Full legal name & address for service — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

Derrdre Moore  
7 Hanson Ave. OH. ON K2E 6A9  
613-791-1451

Lawyer's name & address — street & number, municipality, postal code, telephone & fax numbers and e-mail address (if any).

My name is (full legal name)

Derrdre Ann Moore

I live in (municipality & province)

Ottawa

and I swear/affirm that the following is true:

1. On (date) April 20, 2017, at (time) 11:00 a.m., I served (name of person to be served)

Mr. Wade Smith

with the following document(s) in this case:

Name of document

Author (if applicable)

Date when document  
signed, issued, sworn, etc.

Form 14A

Form 14B

re: Document Disclosure

April 20, 2017

List the  
documents  
served

NOTE: You can leave out any part of this form that is not applicable.

2. I served the documents mentioned in paragraph 1 by:

- ☒ special service. (Go to paragraph 3 below if you used special service.)
- ☐ mail. (Go to paragraph 4 if you used mailed service.)
- ☐ same day courier. (Go to paragraph 5 if you used courier.)
- ☐ next day courier. (Go to paragraph 5 if you used courier.)
- ☐ deposit at a document exchange. (Go to paragraph 6 if you used a document exchange.)
- ☐ an electronic document exchange. (Go to paragraph 7 if you used an electronic document exchange.)
- ☐ fax. (Go to paragraph 8 if you used fax.)
- ☐ email. (Go to paragraph 9 if you used email.)
- ☐ substituted service or advertisement. (Go to paragraph 10 if you used substituted service or advertisement.)

Check one  
box only and  
go to  
indicated  
paragraph.

sworn/affirmed \_\_\_\_\_

3. I carried out special service of the document(s) on the person named in paragraph 1 at (place or address)

700-116 Logan Street, Ottawa, ON K2P 6C2

by: ☒ leaving a copy with the person. *at reception*

☐ leaving a copy with (name) \_\_\_\_\_

Check one  
box only.  
Strike out  
paragraphs 4  
to 10 and go  
to paragraph  
11.

☐ who is a lawyer who accepted service in writing on a copy of the document.

☐ who is the person's lawyer of record.

☐ who is the (office or position) \_\_\_\_\_  
of the corporation named in paragraph 1.

☐ mailing a copy to the person together with a prepaid return postcard in Form 6 in an envelope bearing the sender's return address. This postcard, in which receipt of the document(s) is acknowledged, was returned and is attached to this affidavit.

☐ leaving a copy in a sealed envelope addressed to the person at the person's place of residence with (name) \_\_\_\_\_

who provided me with identification to show that he/she was an adult person residing at the same address and by mailing another copy of the same document(s) on the same or following day to the person named in paragraph 1 at that place of residence.

☐ other (Specify. See rule 6 for details.) \_\_\_\_\_

4. I mailed the document(s) to be served by addressing the covering envelope to the person named in paragraph 1 at:

(Set out address.) \_\_\_\_\_

which is the address ☐ of the person's place of business.

Check appropriate  
paragraph and strike  
out paragraphs 3, 5, 6,  
7, 8, 9 and 10.

☐ of a lawyer who accepted service on the person's behalf.

☐ of the person's lawyer of record.

☐ of the person's home.

☐ on the document most recently filed in court by the person.

☐ other (Specify.) \_\_\_\_\_

5. The document(s) to be served was/were placed in an envelope that was picked up at \_\_\_\_\_ a.m./p.m. on (date) \_\_\_\_\_ by (name of courier service) \_\_\_\_\_

a private courier service, a copy of whose receipt is attached to this affidavit. The envelope was addressed to the person named in paragraph 1 at: (Set out address.) \_\_\_\_\_

which is the address ☐ of the person's place of business.

☐ of a lawyer who accepted service on the person's behalf.

Check appropriate  
paragraph and strike  
out paragraphs 3, 4, 6,  
7, 8, 9 and 10.

☐ of the person's lawyer of record.

☐ of the person's home.

☐ on the document most recently filed in court by the person.

☐ other (Specify.) \_\_\_\_\_

6. The document(s) was/were deposited at a document exchange. The exchange's date stamp on the attached copy shows the date of deposit. *(Strike out paragraphs 3, 4, 5, 7, 8, 9, 10 and 13.)*
7. The documents were served through an electronic document exchange. The record of service from the exchange is attached to this affidavit. *(Strike out paragraphs 3, 4, 5, 6, 8, 9, 10 and 13.)*
8. The document(s) to be served was/were faxed. The fax confirmation is attached to this affidavit. *(Strike out paragraphs 3, 4, 5, 6, 7, 9, 10 and 13.)*
9. The documents were served by email. Attached to this Affidavit is a copy of the email that the document was attached to. *(Strike out paragraphs 3, 4, 5, 6, 7, 8, 10 and 13.)*
10. An order of this court made on (date) \_\_\_\_\_ allowed

☐ substituted service.

☐ service by advertisement. *(Attach advertisement.)*

The order was carried out as follows: *(Give details. Then go to paragraph 13 if you had to travel to serve substitutionally or by advertisement.)*

11. My relationship to, or affiliation with, any party in this case is as follows:

12. I am at least 18 years of age.

13. To serve the document(s), I had to travel \_\_\_\_\_ kilometres. My fee for service of the document(s) is \$ \_\_\_\_\_ including travel.

Sworn/Affirmed before me at Ottawa municipality

in Ontario province, state, or country

on April 27/17 date

[Signature]  
Commissioner for taking affidavits  
*(Type or print name below if signature is illegible.)*

[Signature]  
Signature  
*(This form is to be signed in front of a lawyer, justice of the peace, notary public or commissioner for taking affidavits.)*