

-----Original Message-----

From: Deirdre Moore [mailto:deirdre\_cfa@icloud.com]  
Sent: January-30-18 1:57 PM  
To: Tracey Windsor <Tracey@stevensonandwhite.com>  
Subject: Re: #3234 - Question about Senior FP&A Position

Thank you Tracey.

Is it ok if I check in when I see something that might work?

Deirdre

Sent from my iPhone

> On Jan 30, 2018, at 8:49 AM, Tracey Windsor <Tracey@stevensonandwhite.com> wrote:  
>  
> Good morning Deirdre,  
>  
> The client is looking for specific experience in their industry. We'll keep you in mind for upcoming positions.  
>  
> Kind Regards,  
>  
> Tracey Windsor  
> Recruiter  
>  
> Stevenson & White Inc.  
>  
>  
> \_\_\_\_\_  
>  
> Stay up-to-date with Stevenson & White!  
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> Tel. (613) 225-5417 ext. 226  
> Tollfree. 1-866-255-2228  
> www.stevensonandwhite.com  
>  
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>  
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> This note is also to notify the recipient of this email that it has been scanned for all known viruses and attacking techniques.

> Thank you. [www.stevensonandwhite.com](http://www.stevensonandwhite.com)

>

> -----Original Message-----

> From: Deirdre Moore [mailto:[deirdre\\_cfa@icloud.com](mailto:deirdre_cfa@icloud.com)]

> Sent: January-29-18 6:08 PM

> To: Tracey Windsor <[Tracey@stevensonandwhite.com](mailto:Tracey@stevensonandwhite.com)>

> Subject: #3234 - Question about Senior FP&A Position

>

> Hi Tracey.

>

> I saw this and, again, they ask for an accountant when an experienced Chartered Financial Analyst would likely be a huge complement to their team. What do you think?

>

> Deirdre

>

> Sent from my iPhone

**deirdre\_cfa@icloud.com**

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**From:** Recruiting In Motion <info@recruitinginmotion.com>  
**Sent:** Thursday, January 18, 2018 3:23 PM  
**To:** deirdre\_cfa@icloud.com  
**Subject:** Your application for Senior Financial Analyst was received

Date of Application: 01/18/2018

Job Title: Senior Financial Analyst

Job ID: 9477

Location: Gatineau

Dear Deirdre,

Thank you for your applying to the [Senior Financial Analyst](#) position in Gatineau through [Recruiting in Motion](#). We are reviewing applications currently and expect to schedule interviews shortly. If you are selected for an interview, you can expect a phone call from one of our Recruiters.

We sincerely appreciate the time you invested in this application. Please be advised that you may also be considered for other positions relevant to your skill set.

Since you applied from your mobile device, please reply to this message with a Microsoft Word copy of your resume.

Best regards,

Recruiting in Motion



About Us

LRO  
Fin Analyst

deirdre\_cfa@icloud.com

**From:** Indeed Apply <indeedapply@indeed.com>  
**Sent:** Thursday, March 1, 2018 8:38 AM  
**To:** deirdre\_cfa@icloud.com  
**Subject:** Indeed Application: Financial Analyst



You submitted an application for:



Financial Analyst  
LRO Staffing - Ottawa, ON

Submitted

Get job updates from **LRO Staffing**.

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**For your records:**

Your Message:

"Dear Recruiter,

A seasoned professional, I am currently looking to re-enter the workforce after one year away to take care of family matters. I am highly analytical and, as detailed below, I am also a highly effective communicator. I have superior MS Excel skills and have been developing analytical/reporting tools for over 20 years. My resume is presented in the usual chronological fashion; however, below is a summary of specific areas where I have added value for employers and clients in the past:

Financial Analysis/Budgeting/Planning: In every position I have held, I have either analyzed financial statements or prepared them. At the Office of the Superintendent of Financial Institutions, for example, I analyzed complex financial statements and extensive business plans in

plus,  
I spoke  
with  
Stacie Leclerc

order to identify risks associated with new business ventures being undertaken by Canadian banks.

**Project Management:** As an independent consultant for over 10 years, I have gained significant experience in all aspects of project management. I have guided clients at both junior and senior levels from project concept through to solution implementation. I have had significant experience working with internal and external stakeholders in order to reach a common goal.

**Communications:** I have written a 24-page, quarterly magazine on behalf of one of my clients, MD Financial, for the past ten years. In earlier years, in my role as VP of Sales for a mutual fund company, I delivered presentations to groups that ranged in size from 10 to 200. I have also contributed to management-level, executive-level and board-level meetings throughout my career.

**Process Improvement:** In one of my very first jobs in a treasury department, I realized that much of the administration could be automated. I developed a number of excel-based processes using macros, advanced formulas and functions that drastically reduced the time required for administrative tasks and monthly/quarterly/annual reporting. I have improved processes in every role that I have had since.

Excited about potential opportunities, please do not hesitate to contact me at 613-261-3520.

Sincerely,

Deirdre Moore, CFA, BBA"

Resume:

Deirdre Moore CV201803.doc

Attachments:

Deirdre Moore Approach to Reporting 201802.docx

Name:

Deirdre Moore

Email:

deirdre\_cfa@icloud.com

Phone Number:

6132613520

Your application was sent to [facontracts@irostaffing.com](mailto:facontracts@irostaffing.com). Good luck!  
If you notice an error in your application, please [contact Indeed](#).

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### Financial Analyst

LRO Staffing - Ottawa, ON

Due to our client's tremendous growth, we are currently seeking a Financial Analyst for a contract opportunity. This exciting position starts immediately! This position begins as a three month contract and includes the possibility of extension. In this role, you would be responsible for analysis and financial reporting.

Follow

Get job updates from LRO Staffing. By selecting Follow, you agree to get updated information and new jobs for this company by email. You can cancel alerts at anytime.

#### About You

The ideal candidate will have a CPA designation (or be in the final stages). Preferably, you will have public accounting experience and at least 5 years of relevant experience in a similar role. This is a fast paced environment with a lot of room for growth!

#### How to Apply

Please apply by clicking the "Apply Now" button below and follow the instructions to submit your résumé. You can also apply by submitting your résumé directly to [facontracts@lrostaffing.com](mailto:facontracts@lrostaffing.com). If you are already registered with us, please contact your Senior Recruiter. Please quote job 9432.

Thank you for your interest in this role. One of our Recruiters will be in touch with you if your profile meets the requirements for the role and the expectations of our clients. Please note that all candidates must be permitted to work in Canada to be considered for this opportunity.

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LRO  
Financial Specialist  
29-JAN-18

**deirdre\_cfa@icloud.com**

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**From:** deirdre\_cfa@icloud.com  
**Sent:** January 29, 2018 1:47 PM  
**To:** 'dmontgomery@lrostaffing.com'  
**Subject:** Ref #9282  
**Attachments:** Deirdre Moore CV201801.doc  
  
**Importance:** High

Good Afternoon.

I am very interested in this 4-month contract. I think I would be able to add value immediately due to my Advanced Excel skills and years of experience.  
Plus, I am available to start immediately.

Looking forward to your reply.

Deirdre Moore, CFA  
613-261-3520





New Address as of April 24, 2017  
601 Bank Street, Suite 200  
Ottawa, Ontario, K1S 3T4

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### Senior Financial Specialist - Contract - 9282

**City:** Ottawa

**Title:** Senior Financial Specialist - Contract - 9282

**Pay Rate:** N/A

**Summary:** **Senior Financial Specialist - Contract - 9282**

#### About the Opportunity

Our client, located downtown Ottawa, is in need of a Senior Financial Analyst for a 4 month contract.

Duties include but are not limited to:

- Reconciling project finances from various financial tables against work packages, as well as calculating consumption rates of project funds
- Planning and coordinating financial management activities including financial estimates
- Assisting in reconciling costs for specific activities such as: direct project costs, project support overhead, corporate and administrative (C&A) overhead, costs of products and services, and other related costs (Financial accounting)
- Monitoring and controlling the use of funds so as to meet the goals of an organization and maximize its value (Procurement integration in Project Management, contract process management)
- Monitoring project financial performance, and determining if the project's financial objectives are being effectively achieved
- Developing financial forecast and financial plans for the future

#### About You

The successful candidate will have:

- Post-Secondary Degree in a related field
- Professional Certification
- 10 + years of experience in Financial Management
- Minimum 1 year experience in the past 5 years, providing financial services to a Crown Corporation, Federal Agency, or Federal Department
- Valid Secret Level security clearance

#### How to Apply

Please apply by clicking the "Apply Now" button below and follow the instructions to submit your résumé. You can also apply by submitting your résumé directly to [dmontgomery@lrostaffing.com](mailto:dmontgomery@lrostaffing.com). If you are already registered with us, please contact your Senior Recruiter. Please quote job **9282**.

Thank you for your interest in this role. One of our Recruiters will be in touch with you if your profile meets the requirements for the role and the expectations of our clients. Please note that all candidates must be permitted to work in Canada to be considered for this opportunity.

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