

- The salary range at hire for this position is typically from \$57,120 to \$66,640 (job grade 13), when you meet all qualifications and experience
- Depending on performance, you may be eligible for performance pay for successfully meeting (3 to 5% of your base salary) or for exceeding expectations (7% of your base salary). Exceptional performers who far exceed expectations may be eligible for higher performance pay.
- Flexible and comprehensive benefits so you can choose the level of health and dental coverage that meets your needs
- Extra vacation days (up to five each year) that you can purchase to add to your vacation entitlement
- Option to join the indexed, defined-benefit pension plan after 24 consecutive months of service

As one of Canada's Top 100 Employers, we offer you a superior work environment that allows you to reach your full potential both professionally and personally. We make career growth and professional development a priority. We are an equal opportunity employer committed to developing inclusive, barrier-free recruitment and selection processes, and work environments that support a diverse workforce. If you require accommodation measures during any aspect of the recruitment process, we will work with you to address your needs. Information related to accommodation measures will be treated as confidential.

For more information on key benefits, please visit www.bankofcanada.ca/careers/working-here.

Additional information

- Priority will be given to Canadian citizens and permanent residents
- Must be eligible for reliability status
- There will be no relocation assistance provided

We wish to thank all applicants for their interest and effort in applying for this position; however, only candidates selected for interviews will be contacted.

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Fullscript

Ottawa, ON

1 day ago

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Ottawa, ON

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deirdre_cfa@icloud.com

From: CMHC - Human Resources <hr-empty@invalidemail.com>
Sent: January 18, 2018 7:17 AM
To: deirdre_cfa@icloud.com; Deirdre Moore
Subject: Financial Analyst & Senior Financial Analyst - 7320
Attachments: this_message_in_html.html



January 18, 2018

Dear Deirdre Ann Moore,

We acknowledge receipt of your application for the position of Financial Analyst & Senior Financial Analyst-7320. We sincerely thank you for your application, however, only those selected for further consideration will be contacted.

If you would like to review your candidate file, [click here](#).

Thank you for your interest in employment at Canada Mortgage and Housing Corporation.

Replies to this message are undeliverable. Please do not reply.

deirdre_cfa@icloud.com

From: Drechsler, Quinn <quinn.drechsler@quantum.ca>
Sent: February 23, 2018 9:41 AM
To: deirdre_cfa@icloud.com
Subject: RE: It was great to meet you

Good morning Deirdre,

Thank you for your kind words and thank you again for taking the time to come in and sit down with myself and Carol. It was a pleasure getting acquainted with you and your unique skill set.

To follow up, I have passed your resume along to the account manager who deals with the client at the audiology clinics. She will be marketing your availability to them to see if they have any needs at the moment.

Regardless of where that goes, myself and Carol will be keeping you informed of any opportunities that may arise that we think might make a good match.

Looking forward to working with you on this.

Have a great weekend!

Quinn

Quinn Drechsler
Recruitment Specialist
quinn.drechsler@quantum.ca | 613 369-5358
www.Quantum.ca



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From: deirdre_cfa@icloud.com [mailto:deirdre_cfa@icloud.com]
Sent: Thursday, February 22, 2018 6:51 PM
To: Drechsler, Quinn
Subject: It was great to meet you

Hi Quinn.

I just wanted to take a moment to tell you what a pleasure it was to meet you today. You come across as such a genuine person ... and that's unusual from my perspective.

All the very best and I look forward to re-connecting should the opportunity arise.

Deirdre.

deirdre_cfa@icloud.com

From: deirdre_cfa@icloud.com
Sent: April 12, 2018 9:12 AM
To: 'Mufuta, Chrystelle Bilomba'
Subject: RE: Security Certificate for your signature
Attachments: SECRET LEVEL - Screening Certificate for Quantum.pdf

Hi Chrystelle.

Please find attached the signed certificate.

Thank you for your help.
Deirdre.

From: Mufuta, Chrystelle Bilomba <chrystelle.mufuta@quantum.ca>
Sent: April 10, 2018 10:04 AM
To: deirdre_cfa@icloud.com
Subject: Security Certificate for your signature

Hello Deirdre,

I hope you are doing well. Attached you will find your Security Certificate. Please read Part B and sign and date Part C and scan or fax to my attention. Your signature is required on the Certificate to acknowledge that you will safeguard the classified information you may come in contact with while holding this level of clearance. My fax number is 613-230-7711 if you wish to use this method.

Chrystelle Mufuta
Receptionist
chrystelle.mufuta@quantum.ca
613 237-8888
www.Quantum.ca



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Government of Canada
Gouvernement du CanadaPROTECTED (when completed)
PROTÉGÉ (une fois rempli)SECURITY SCREENING CERTIFICATE
AND BRIEFING FORMCERTIFICAT D'ENQUÊTE DE SÉCURITÉ
ET PROFIL DE SÉCURITÉ

- SEE REVERSE FOR PRIVACY ACT STATEMENT AND COMPLETION INSTRUCTIONS.
VOIR VERSO POUR ÉNONCÉ CONCERNANT LA LOI SUR LA PROTECTION DES RENSEIGNEMENTS PERSONNELS ET DIRECTIVES.
- PLEASE TYPEWRITE OR PRINT IN BLOCK LETTERS.
PRIÈRE DE DACTYLOGRAPHIER OU D'ÉCRIRE EN LETTRES MOULÉES.

Reference No. - No. de référence

OFFICE USE ONLY
RÉSERVÉ À L'ADMINISTRATION
File number No. de dossier
95309491-0002228821PART A TO BE COMPLETED BY THE INDIVIDUAL
PARTIE A À REMPLIR PAR LA PERSONNE

Surname Nom de famille Moore	Full given names (no initials) underline usual name used Prénoms au complet (pas d'initiales) souligner le prénom usuel Deirdre Ann	Deirdre	
Department/Company/Organization Ministère/Compagnie/Organisation Quantum Management Services Limited		Unit/Branch Sous-section/Direction Site- Ottawa (MaryAnn Milton)	
<input checked="" type="checkbox"/> Initial briefing or reactivation Première attribution ou réactivation	<input type="checkbox"/> Change in security requirement Changement des exigences en matière de sécurité	<input type="checkbox"/> Termination Cessation	
AUTHORIZED LEVEL OF INDIVIDUAL NIVEAU AUTORISÉ DE LA PERSONNE			
Reliability status/ security clearance authorized is: Cote de fiabilité / de sécurité autorisée est:			
<input type="checkbox"/> Reliability Status Cote de fiabilité	<input type="checkbox"/> Level I (Confidential) Niveau I (Confidentiel)	<input type="checkbox"/> Other (specify) Autre (préciser)	
<input type="checkbox"/> Site access Accès aux emplacements	<input checked="" type="checkbox"/> Level II (Secret) Niveau II (Secret)		
	<input type="checkbox"/> Level III (Top Secret) Niveau III (Très Secret)		
I, the undersigned, as the authorized official, do hereby certify that the above information has been verified and the requested level is granted. Je, soussigné, à titre d'agent de sécurité autorisé, certifie que les renseignements ci-dessus ont été vérifiés et l'autorisation est accordée.			
Signature 		2018-04-06 Y-A M-M D-J Signed/Signé	2013-03-07 Y-A M-M D-J Granted / Octroyé
Name and title of authorized security official Nom et titre de l'agent de sécurité autorisé Manager, Personnel Security Screening Division, PWGSC		Office address Adresse au bureau 2745 Iris, 4th Floor	Telephone Téléphone Ottawa (613)948-4176 Toll free 1-866-368-4616
		Facsimile Télécopieur 1-613-948-1711	

PART B BRIEFING SUMMARY
PARTIE B SOMMAIRE DE LA SÉANCE D'INFORMATION

The individual named herein is authorized access to the level of information/assets indicated above when there is a work related need.

If an individual fails to safeguard, releases without appropriate authority or uses information/assets for unauthorized purposes, such action may constitute a contravention of the Security of Information Act, the Access to Information Act, the Privacy Act or other Acts of Parliament, a breach of the Government Security Policy or the Oath of Secrecy. These provisions apply both during and after service to the Government of Canada. Specific safeguards are identified in the Government Security Policy and Standards and in corresponding departmental or organizational policies which apply to classified and protected information/assets. These safeguards must be applied.

Classified or designated information/assets must be returned immediately to the appropriate institutional authority when notification is given that the person named herein no longer requires access to such information/assets.

La personne nommée dans la présente a le droit d'accès aux renseignements et aux biens au niveau indiqué ci-dessus lorsque cela est nécessaire à l'exercice de ses fonctions.

Si la personne ne protège pas, divulgue sans autorisation pertinente ou utilise les renseignements et les biens à des fins autres que celles officiellement autorisées, cette action peut constituer une infraction à la Loi sur la protection de l'information, à la Loi sur l'accès à l'information, à la Loi sur la protection des renseignements personnels ou à d'autres lois du Parlement, une violation de la Politique du gouvernement sur la sécurité ou du serment de discrétion. Ces dispositions s'appliquent durant et après la période de travail pour le gouvernement du Canada. La politique et les normes du gouvernement sur la sécurité et les politiques des ministères ou des organisations qui s'appliquent aux renseignements et aux biens classifiés ou protégés font état des mesures de sécurité qui doivent être prises.

Les renseignements et les biens classifiés ou protégés doivent être retournés immédiatement au représentant institutionnel approprié lorsqu'un avis est émis selon lequel la personne nommée dans la présente n'a plus besoin d'y accéder.

PART C ACKNOWLEDGEMENT
PARTIE C ACCEPTATION

I understand and agree to comply with the above statutory and administrative requirements.
Je comprends et j'accepte de respecter les exigences législatives et administratives précitées.

Signature of Individual Signature de la personne

Y-A M-M D-J

PART D BRIEFING OFFICIAL
PARTIE D REPRÉSENTANT QUI A DONNÉ LA SÉANCE

Name and Initials Nom et initiales	
Title Titre	
Signature	Date

deirdre_cfa@icloud.com

From: donotreply@care.org
Sent: March 21, 2018 12:04 AM
To: deirdre_cfa@icloud.com
Subject: Finance Officer for Contract Management Unit at CARE Canada

Importance: High

Dear Deirdre Ann Moore,

Thank you for submitting your application for our [ROLE] job opportunity in [CITY-COUNTRY]. We have reviewed your application and are interested in learning more about you.

We would like to invite you to complete the following survey, which will help us further understand your situation, interests and qualifications for this role. This should take only 5 to 10 minutes of your time. Please respond within the next 24-48 hours as we plan to test and interview candidates shortly.

<https://www.surveymonkey.com/r/YW785VP>

Thank you for your interest in CARE Canada!

Human Resources
CARE Canada

deirdre_cfa@icloud.com

From: jobsearch@roberthalf.ca
Sent: April 7, 2018 2:44 PM
To: deirdre_cfa@icloud.com
Subject: Thank you for submitting your resume to Robert Half Management Resources



Thank you for your interest in Robert Half Management Resources. You have submitted an application for the following job:

- Financial Analyst

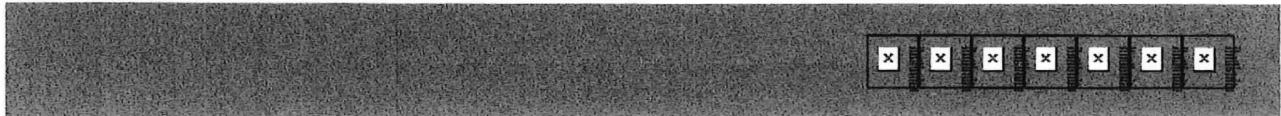
If we feel that your skills, background and career interests match this position, we will contact you with the next steps of our application process.

We look forward to assisting you with your job search!

Robert Half Management Resources

Robert Half services include the following divisions:

Accountemps | Finance & Accounting | Technology | OfficeTeam | Legal | Management Resources | The Creative Group



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Robert Half | Attn: Marketing | 2884 Sand Hill Road | Suite 200 | Menlo Park | CA 94025 USA

deirdre_cfa@icloud.com

From: jobsearch@roberthalf.ca
Sent: April 7, 2018 2:48 PM
To: deirdre_cfa@icloud.com
Subject: Thank you for submitting your resume to Robert Half Management Resources



Thank you for your interest in Robert Half Management Resources. You have submitted an application for the following job:

- Budget Manager

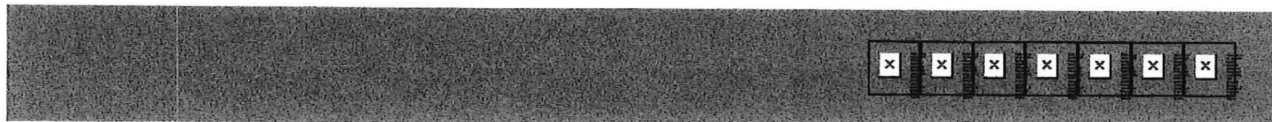
If we feel that your skills, background and career interests match this position, we will contact you with the next steps of our application process.

We look forward to assisting you with your job search!

Robert Half Management Resources

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Robert Half | Attn: Marketing | 2884 Sand Hill Road | Suite 200 | Menlo Park | CA 94025 USA

deirdre_cfa@icloud.com

From: Indeed Apply <indeedapply@indeed.com>
Sent: April 7, 2018 1:56 PM
To: deirdre_cfa@icloud.com
Subject: Indeed Application: Financial & Costing Analyst



You submitted an application for:



Financial & Costing Analyst
Coughlin & Associates Ltd. - Ottawa, ON

Submitted

Get job updates from **Coughlin & Associates Ltd..**
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Distributel - Ottawa, ON

Telecom Cost Analyst
DISTRIBUTEL COMMUNICATIONS LIMITED - Ottawa, ON

Financial and Costing Analyst
Altis Professional - Ottawa, ON

For your records:

Your Message:

"Dear Recruiter,

A seasoned professional, I am currently looking to re-enter the workforce after one year away to take care of family matters. I am highly analytical and, as detailed below, I am also a highly effective communicator. I have superior MS Excel skills and have been developing analytical/reporting tools for over 20 years. My resume is presented in the usual chronological fashion; however, below is a summary of specific areas where I have added value for employers and clients in the past:

Financial Analysis/Budgeting/Planning: In every position I have held, I have either analyzed financial statements or prepared them. At the Office of the Superintendent of Financial Institutions, for example, I analyzed complex financial statements and

extensive business plans in order to identify risks associated with new business ventures being undertaken by Canadian banks.

Project Management: As an independent consultant for over 10 years, I have gained significant experience in all aspects of project management. I have guided clients at both junior and senior levels from project concept through to solution implementation. I have had significant experience working with internal and external stakeholders in order to reach a common goal.

Communications: I have written a 24-page, quarterly magazine on behalf of one of my clients, MD Financial, for the past ten years. In earlier years, in my role as VP of Sales for a mutual fund company, I delivered presentations to groups that ranged in size from 10 to 200. I have also contributed to management-level, executive-level and board-level meetings throughout my career.

Process Improvement: In one of my very first jobs in a treasury department, I realized that much of the administration could be automated. I developed a number of excel-based processes using macros, advanced formulas and functions that drastically reduced the time required for administrative tasks and monthly/quarterly/annual reporting. I have improved processes in every role that I have had since.

Excited about potential opportunities, please do not hesitate to contact me at 613-261-3520.

Sincerely,

Deirdre Moore, CFA, BBA

"

Resume:

[Indeed Resume](#)

Name:

Deirdre Moore

Email:

deirdre_cfa@icloud.com

Phone Number:

613-261-3520

Questions:

How many years of Accounting experience do you have?

20

Have you completed the following level of education: Bachelor's?

Yes

Do you have the following license or certification: CGA or CMA?

Yes

What Where
Ottawa, ON
Job Title, Keywords Or Company City Or Province

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Financial & Costing Analyst

Coughlin & Associates Ltd. - Ottawa, ON
\$48,450 a year - Full-time, Permanent

About Coughlin & Associates Ltd.:

Across the country, thousands of Canadians rely on Coughlin & Associates Ltd. to design and administer their group medical, dental, disability, life insurance and pension benefits. Coughlin is a full-service benefits consultant and third party administrator. Our services include:

- group benefits consulting and plan marketing
- plan administration and correspondence
- claims adjudication and payment Established in 1958, Coughlin & Associates Ltd. provides services to some of Canada's most respected companies, unions and public service organizations.

Do you value Service Beyond Expectations™?

Today, we are offering highly organized and motivated individuals with a passion for exceptional service the opportunity to fill the following full-time position in our Ottawa office. If you have experience relating to some of the following fields: accounting, benefits, claims adjudication, customer service, group administration, human resources, payroll, business analysis, consulting, finance, banking, bookkeeping, accounts payable, or accounts receivable, we want to hear from you.

FINANCIAL & COSTING ANALYST

Job Summary

The Financial & Costing Analyst is responsible for the maintenance of an activity based costing system for a service based organization in addition to monthly, margin, and variance analysis reporting. The Financial & Costing Analyst is responsible to ensure that duties are carried out in such a way as to enable a smooth operation and administration of any associated financial matters pertaining to the company.

The Financial & Costing Analyst is primarily responsible for maintenance of the ABC/ABM of the organization, review costing entries, monthly reporting & analysis, implementation of accounting procedures and controls, internal audits, special projects, and the administration of the company's Time Information Management System.

The Financial & Costing Analyst tracks and calculates operating costs such as labor and overhead. The Financial & Costing Analyst prepares ad-hoc summaries and variance reports for senior management and implements related cost accounting policies, systems, and procedures. The Financial & Costing Analyst is responsible for helping to ensure operating efficiency for the revenue/receipts/receivable function, internal audits, internal controls, and other related duties.

Qualifications

The Financial & Costing Analyst requires a post-secondary degree in a related field or equivalent training acquired from a combination of relevant work experience and education. 3 to 5 years of related work experience in accounting or bookkeeping is expected. The Financial & Costing Analyst should work towards a minimum level 3 CGA/CMA.

The Financial & Costing Analyst must possess:

Company Info



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Coughlin & Associates Ltd.

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- A clear understanding of generally accepted accounting principles with a major emphasis in cost accounting.
- Experience in auditing practices, financial statement preparations and review, and experience using accounting software, such as Simply Accounting/AccPac.
- The ability to extract and appropriately interpret or simplify information from various technical sources.
- Superior data entry skills and strong mathematical and reconciliation skills.
- Sound knowledge of Microsoft Office, specifically of Microsoft Excel, and standard office administration procedures.
- Excellent grammatical, spelling, and communication skills.
- The ability to maintain good public relations, both within and outside the organization.
- Strong organizational skills, the ability to prioritize and multi-task, and the ability to manage time effectively.
- The ability to adhere to existing company policies and procedures.
- The ability to use tact and discretion to maintain information in the strictest of confidence.

The ideal candidate would also possess:

- Bilingualism in both official languages.
- A designation in the insurance industry (CEBS).

The Financial & Costing Analyst is responsible to work extended hours as requested or as required to meet the job demands, and must agree to do other duties as assigned by the manager.

What's In It for you?

We offer one of the most competitive compensation and benefits packages in the industry. We pride ourselves on career development and fostering growth. Our employees enjoy the opportunity to provide valuable feedback and collaborate on achieving goals. Coughlin's team is truly one-of-a-kind. If you have what it takes to provide *Service Beyond Expectations*™, apply today.

How do I apply?

Interested applicants should forward a resume and covering letter stating their salary expectations to hr@coughlin.ca attn: Human Resources Administrator.

Coughlin & Associates Ltd. is an equal opportunity employer. Upon request, accommodations due to a disability are available throughout our selection process. We thank all applicants for their interest, but advise that only those selected for an interview will be contacted.

Please visit our website for more details: www.coughlin.ca

Job Types: Full-time, Permanent

Salary: \$48,450.00 /year

Required experience:

- Accounting: 3 years

Required education:

- Bachelor's

Required license or certification:

- CGA or CMA

2 days ago

Apply Now

Applied ▼

deirdre_cfa@icloud.com

From: Careers@algonquincollege.com
Sent: April 7, 2018 1:36 PM
To: deirdre_cfa@icloud.com
Subject: Automated message from Algonquin College Human Resources

Hello,

Thank you very much for your interest in Algonquin College career opportunities. Your application has been successfully submitted for Competition SS-048-18; Part-Time Fees, Curriculum and Reporting Clerk (Up to 24 hours per week). While we thank all those who apply, only those to be interviewed will be contacted.

If you have any questions regarding the process, please visit our Careers page, Frequently Asked Questions section:

<http://www.algonquincollege.com/careers/application-faqs/>

Kind Regards,
Human Resources Recruitment Team

This is an automated message, please do not reply as your message will not be received.

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[Messages](#) [deirdre_cfa@icloud.com](#)

What

Where

Ottawa, ON

Job Title, Keywords Or Company

City Or Province

Find Jobs

Advanced Job Search

Part-Time Fees, Curriculum and Reporting Clerk

Algonquin College

110 reviews - Ottawa, ON

Part-time

Reporting to the Manager, Fees, Curriculum and Reporting, the Fees, Curriculum and Reporting Clerk provides independent part-time support to the Refund Exceptions and U-Pass processes within the Registrar's Office. The incumbent actions refund and U-Pass requests accordingly and communicates responses to students in writing, adjusts student subledgers in the student information system and routinely provides metrics regarding activity levels of these key functions.

The incumbent acts as backup to the Fees Officer as required by processing all types of payments and triaging emails from the internal email account.

Additionally, the Fees, Curriculum and Reporting Clerk assists with the curriculum and reporting functions through data entry of activity and enrolment projections and prepares and reviews a variety of reports in order to identify anomalies in the Student Information System.

The incumbent will typically work up to 24 hours per week with the potential of 36.25 hours per week during peak periods.

Required Qualifications

- Minimum one (1) year certificate in Business or Office Administration;
- Minimum five (5) years related experience in data mining and data analysis with demonstrated progression;
- Excellent communication skills, both oral and written, and well-developed listening skills;
- Ability to foster effective working relationships, supporting the teamwork structure both internal and external to the unit;
- Excellent demonstrated attention to detail skills;
- Demonstrated ability to multi-task under pressure and to meet deadlines, with competing demands;
- Ability to respect confidentiality;
- Ability to take initiative and to work both independently and in a team environment;
- Working knowledge of MS Excel;
- Previous experience in a post-secondary institution would be considered an asset;
- Knowledge of a Student Information System would be considered an asset.

Please use the Internet Explorer browser when submitting your cover letter and resume.

2 days ago - Original Job

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Applied ▼



Great! This job has been moved to [Applied](#)

[Undo](#)

Company Info

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Algonquin College

110 reviews

Algonquin College of Applied Arts and Technology is a publicly funded English-language college and member of Polytechnics Canada located in...

deirdre_cfa@icloud.com

From: Indeed Apply <indeedapply@indeed.com>
Sent: April 5, 2018 12:44 PM
To: deirdre_cfa@icloud.com
Subject: Indeed Application: Senior Financial Specialist



You submitted an application for:



Senior Financial Specialist
THE RIGHT DOOR CONSULTING & SOLUTIONS INC - Ottawa, ON

Submitted

Get job updates from **THE RIGHT DOOR CONSULTING & SOLUTIONS INC.**

By selecting Follow, you agree to get updated information and new jobs from this company by email. You can cancel alerts at anytime.

For your records:

Your Message:

"Dear Recruiter,

A seasoned professional, I am currently looking to re-enter the workforce after one year away to take care of family matters. I am highly analytical and, as detailed below, I am also a highly effective communicator. I have superior MS Excel skills and have been developing analytical/reporting tools for over 20 years. My resume is presented in the usual chronological fashion; however, below is a summary of specific areas where I have added value for employers and clients in the past:

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Excited about potential opportunities, please do not hesitate to contact me at 613-261-3520.

Sincerely,

Deirdre Moore, CFA, BBA

"

Resume:

[Indeed Resume](#)

Name:

Deirdre Moore

Email:

deirdre_cfa@icloud.com

Phone Number:

613-261-3520

Questions:

How many years of financial experience do you have?

25

Have you completed the following level of education: Bachelor's?

Yes

Your application has been submitted. Good luck!

If you notice an error in your application, please [contact Indeed](#).